



Attendance Solution

Streamline your time management processes with Zalaris' Attendance Solution, designed to help you optimise productivity, reduce errors, and increase employee satisfaction.

Overview of the solution:

Zalaris' Attendance Solution simplifies and automates attendance recording and improves accuracy for perfect payroll every time. Employees can easily register their working hours and attendance types through Zalaris PeopleHub. The solution includes clock-in and clock-out time recording functionality, automatic calculation of overtime, shift compensation, and flex time. Designed for accessibility, and optimised for both desktop/tablet and mobile devices, Zalaris' Attendance Solution simplifies attendance recording for all businesses.

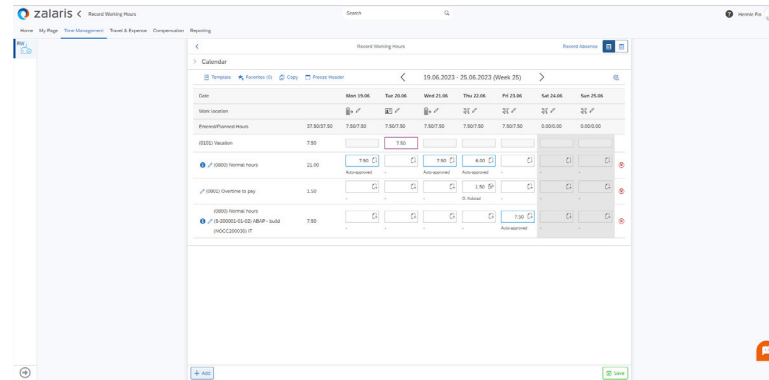
Features of the solution:

For employees:

- ✓ Enables employees to register their working hours, including different attendance types such as normal working time, overtime, travel time, shift work, etc.
- ✓ Offers easy access to time entry recording via Zalaris PeopleHub Portal/Mobile App, with the ability to enter, edit, delete, and submit time entries for approval.
- ✓ Option to add attendance hours to other cost centers or project structures.
- ✓ Availability recording that enables employees to register different types of work availability duties, such as on-call, duty outside of planned working time, with a workflow-based approval process.
- ✓ Provides a user-friendly mobile application with optimised layouts for both daily and weekly views.

For employers:

- ✓ Customisable attendance types that align with the client's specific needs and approval structure.
- ✓ Workflow-based approval process for attendance entries, with the option to set approval processes for different attendance types.
- ✓ Automatic calculation of overtime, shift compensation, flex time, etc. once attendance is approved and transferred to time management & payroll.
- ✓ Offers a clock-in and clock-out solution that eliminates paper time cards and spreadsheets, providing up-to-date information regarding attendance and ensuring a perfect payroll.



- ✓ On-behalf-of functionality that allows managers, HR, or assistants to modify recorded availability or absence for employees.
- ✓ User-friendly portal with GDPR compliance.
- ✓ Efficient time and attendance tracking to improve business productivity and efficiency.

Benefits of the solution:

Zalaris' Attendance Solution takes attendance management to the next level, delivering a range of benefits that positively impact employee experience within companies. By providing a streamlined and efficient system, it reduces the time and resources spent on manual attendance tracking. With a focus on core tasks and accurate attendance data, managers can make data-driven decisions and enhance compliance with local regulations. Additionally, the solution offers a user-friendly interface that enables employees to easily track their attendance, request time off, and view their attendance history, enhancing the overall employee experience and boosting morale. With a cost-effective approach, Zalaris' Attendance solution is an excellent choice for organisations looking to save on labor costs while delivering top-notch attendance management.

How does it scale your HR & Payroll?

Zalaris' Attendance Solution helps scale HR and payroll operations by automating and streamlining attendance tracking and reporting. This reduces the time and effort required to manage attendance and ensures accuracy in payroll calculations. The solution also offers real-time monitoring of attendance, enabling quick action to be taken in case of discrepancies or anomalies. By minimising the administrative burden and improving efficiency, Zalaris' Attendance Solution allows HR and payroll teams to focus on higher-value tasks, such as strategic planning and talent management.

With Zalaris' Attendance Solution enable accurate and automated attendance tracking and experience seamless payroll processing.

Ready to simplify your attendance tracking?
Get in touch with us and get started!