



eForms Solution

A comprehensive digital solution for all your form management needs. Transform your paper-based forms into efficient digital workflows with Zalaris eForms Solution.

Overview of the solution:

Zalaris' eForms - a digital form solution that simplifies and streamlines your organisation's paperwork. Say goodbye to manual data entry, printing, scanning, and storing physical documents. With eForms, your organisation can effortlessly create, distribute, and manage forms, while reducing errors and improving data accuracy. Save time, increase efficiency, and improve the overall employee experience with Zalaris eForms.

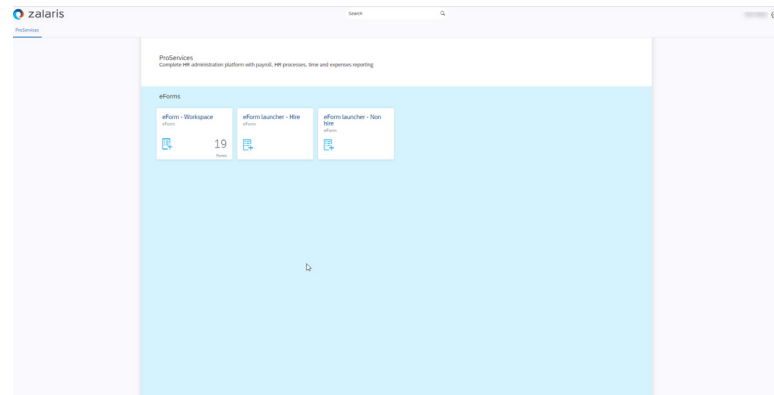
Features of the solution:

For employees:

- ✓ Efficiently digitises the process of creating, approving, and submitting forms.
- ✓ Reduced administrative burden for employees as they no longer need to manually fill out paper forms, reducing waste and saving time.
- ✓ Provides employees with a wide range of eForm templates for various purposes.
- ✓ Allows employees to fill out and submit forms from anywhere, at any time, via the user-friendly Zalaris PeopleHub portal and mobile application.
- ✓ Offers employees with real-time visibility into the status of submitted forms and the ability to track them at every stage of the process.

For employers:

- ✓ Enables companies to streamline their form processes and reduce administrative overhead.
- ✓ Offers a range of customisable eForm templates to suit different organisational needs.
- ✓ Reduces the risk of errors and omissions in form completion.
- ✓ Real-time tracking and analytics for better insights and decision-making.
- ✓ Enhanced data security through GDPR compliance and encryption.



Benefits of the solution:

Zalaris' eForms Solution offers a range of benefits that enhance the overall experience for businesses and employees. The solution optimises the flow of data by enabling businesses to digitise and automate paper-based forms, streamlining the process of filling and processing forms across the organisation. With a user-friendly interface, the solution enables employees to access, fill and submit forms with ease, ensuring a seamless process that reduces errors, time and costs associated with manual processes.

The Zalaris eForms Solution provides better control and transparency, allowing businesses to track and manage form submissions and approvals in real-time, reducing the risks associated with errors, compliance and delays. The solution also offers businesses the flexibility to customise forms to meet their specific needs, ensuring they can align with their unique requirements. Ultimately, Zalaris' eForms Solution improves efficiency, reduces manual errors, increases productivity and enhances the overall experience for businesses and employees alike.

How does it scale your HR & Payroll?

By automating manual administrative tasks and digitising paper-based processes, eForms significantly reduce processing time and errors, thus enabling businesses to scale their HR and payroll operations with ease. With eForms, businesses can create, approve and manage all HR and payroll documents online, reducing the need for manual data entry and paper-based forms. This results in increased accuracy and faster turnaround times, freeing up HR and payroll staff to focus on more strategic tasks.

Additionally, eForms are highly customisable, allowing businesses to tailor their workflows and forms to their unique needs, ensuring compliance with local regulations, and creating a consistent and user-friendly experience for employees. By implementing Zalaris' eForms, your business can achieve greater efficiency, productivity, and cost savings, ultimately helping you scale their HR and payroll operations.

Effortlessly create, distribute, and manage forms, while cutting down errors and optimising data accuracy with Zalaris' eForms Solution.

Get in touch with our experts to know more.